



BOARD MEETING MINUTES

August 24, 2026

RDM-GOV-MIN-2026-08-24 · Secretary-approved draft

SECRETARY APPROVED · PENDING BOARD RATIFICATION

SECRETARY ELECTRONIC APPROVAL

Krista Stone, Secretary

Approved and transmitted by email to the President and Treasurer · September 3, 2026

Meeting record

Meeting date: August 24, 2026

Attendance: Sandy, Randall, Maria, Krista, Joyce, and Latoya

Secretary status: Electronically approved by Krista Stone by email transmission

Board status: Pending ratification

Source limitation

The supplied notes did not record motions, votes, a meeting location, call-to-order time, or adjournment time. Those facts have not been invented. Names of prospective Board recruits are withheld from this public copy until appointment or consent.

1. Board development and meeting schedule

- The need to recruit additional Board members was discussed.
- Regular Board meetings are planned for the second Monday of each month at 6:30 p.m.

2. Volunteer coordination

- A Volunteer Hours Chair is needed to track hours and opportunities.
- Each grade needs two class captains.

3. Program and event calendar

- Private events will require a \$250 donation.
- Classes will begin in September 2026.
- The first listed event is September 26, 2026, with Golden 1 Credit Union.
- A showcase is planned for April at the PV Center for the Arts.
- The last teaching day is planned for May 20, 2027; the year-end party is planned for May 22, 2027.

4. Website and communications

- Develop website-address options and confirm availability.
- Collect permission-cleared photographs for the website.

5. Parent meeting and family operations

- Prepare a photo release form; Randall was identified as responsible.
- Distribute BLAST flyers and address Chico Unified liability requirements.
- Prepare the parent agreement form and bring Zeffy online.
- Communicate needs including water bottles, snacks, and shoes.
- Use ClassDojo and QR codes for class and dance schedules.
- Clarify parent attendance expectations; the source notes contain both 'new parents can leave' and 'new parents stay.'

6. Enrollment update

- Forty-two kindergarten students had signed up for Ballet Folklórico; the Rosedale kindergarten class included 80 students in total.

7. Budget

- Projected wages: \$17,500.
- Projected total including rent: \$24,250.

8. MOU, insurance, and liability

- Maria is working to obtain an updated memorandum of understanding.
- Update the certificate of insurance.
- Contact the insurer regarding the liability waiver.

Action register

Action	Owner	Timing	Status
Prepare photo release	Randall	Before parent meeting	Open
Obtain updated MOU	Maria	Not recorded	Open
Recruit Volunteer Hours Chair	Unassigned	Not recorded	Open
Develop website and collect approved photos	Unassigned	Not recorded	Open
Prepare parent agreement and activate Zeffy	Unassigned	Before launch	Open
Update insurance certificate and waiver guidance	Unassigned	Before activity	Open
Clarify parent attendance expectations	Unassigned	Before parent meeting	Open

Board ratification

The Board may ratify these Secretary-approved minutes as presented or with stated corrections. Record the action below.

Board action / motion

Ratification date Vote / result

President certification Date

Current status: Secretary approved September 3, 2026; Board ratification pending.